



**BANGALORE METRO RAIL CORPORATION LIMITED**  
(Joint Venture of Govt. of India & Govt. of Karnataka)  
III Floor, BMTC Complex, K.H. Road, Shanthinagar,  
Bengaluru- 560027

No. BMRCL/HR/0003/PRJ /2026

Date: 08/06/2026

**NOTIFICATION FOR CONTRACT /DEPUTATION RECRUITMENT**

Bangalore Metro Rail Corporation Limited, a Joint Venture of Government of India and Government of Karnataka, is a Special Purpose Vehicle (SPV) entrusted with the responsibility of implementing the Metro Rail Project in the city of Bengaluru.

BMRC invites applications from qualified and experienced personnel for appointment to the following position in the Project Wing on Contract/ Deputation basis.

Name of Post	No. of Posts
Company Secretary	01
<b>Total</b>	<b>01</b>

Last date for receipt of on-line applications is 30/06/2026 and for receipt of signed print out with supporting documents is 04.00PM on 04/07/2026.

For details regarding eligibility criteria, salary, application process and other information, please visit our website: [www.bmrc.co.in](http://www.bmrc.co.in) / Career Section.

Sd/-  
**General Manage(HR)**



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**I. NAME AND NO. OF THE POSTS, AND AGE LIMIT:**

Name of Post	No. of Posts	Age Limit ( as on date of notification)
Company Secretary	01	50 Years

**II. EDUCATIONAL QUALIFICATION AND EXPERIENCE CRITERIA:**

**Educational Qualification:**

- An Associate Member of the Institute of Company Secretaries of India (ACS/FCS) with degree in Law.

**Experience Criteria:**

- Minimum 15 years of post-qualification experience of which at least 7 years as Company Secretary in a Company of repute.
- Weightage will be given to persons having at least 10 years relevant experience in Government / Public Sector Undertakings.
- Knowledge of Kannada is desirable.

**Deputation:**

- An Associate Member of the Institute of Company Secretaries of India (ACS / FCS) with degree in Law.
- Minimum 15 years experience in Government/ PSU.
- Knowledge of Kannada is desirable.

### III. PAY SCALE AND ALLOWANCES:

Name of post	Contract Employees		Deputationists
	Consolidated Pay (p.m.)	Allowances	Pay and allowances
Company Secretary	Rs. 2,06,250/-	Conveyance allowances, GMC, GPA, NPS and applicable allowances & Perks as per prevailing Rules of the Company	Parent pay and applicable allowances are per the rules of the Company

### IV. PERIOD OF CONTRACT APPOINTMENT:

1. The tenure of contract appointment will be initially for a period of 3 years and extendable based on performance and requirement.
2. The contract of appointment may be terminated by either side by giving 3 months' notice or by paying the contractual remuneration in lieu of notice period, if the circumstances so warrant

### V. GENERAL INSTRUCTIONS:

1. BMRCL reserves the right to review/cancel the notified vacancies at its discretion at any stage of the recruitment process and such decision will be final and binding on all.
2. Candidates who have been shortlisted only will be called for interview.
3. Post-qualification experience will only be considered. Mere possession of minimum experience does not confer any right to be called for interview / selection.
4. Any canvassing by or on behalf of the candidates or to bring political or other outside influence with regard to selection/appointment shall be a disqualification.
5. Selection will be made through interview by a Committee constituted by the Competent Authority.
6. Documents in support of qualification and relevant experience shall be sent along with the application. Non-submission of documents along with the application will lead to rejection of application at any stage during the process of recruitment.
7. BMRCL reserves the right to assess the fitness or otherwise of the candidates selected.
8. BMRCL shall not be liable for any damage/injury/loss to the individual, if any, sustained during the entire recruitment process and journey.

9. Any candidate found guilty of impersonation or submitting fabricated documents or making statements, which are false or incorrect or indulging in suppression of facts, attempting to use unfair means for the purpose of recruitment, his application will be liable for rejection.
10. Candidate should ensure that he/she fulfils the eligibility and other norms mentioned in the Advertisement. Furnishing false information will be a disqualification and BMRCL will not be responsible for any consequence thereof.
11. In order to avoid last minute rush and inconvenience, the candidates are advised to apply well before the closing time and the date of the online application process. BMRCL will not be responsible for any network problems/interruptions in the submission of online applications due to any reasons whatsoever or any other problem which arises at the candidate's end, during the entire period of online application on the website of BMRCL.
12. Candidates should have a valid personal E-mail ID and Mobile Number. It should be kept active during the entire recruitment process.
13. The shortlisted candidates will be informed by email/SMS to appear for interview as and when called, at their own cost.
14. Incomplete application will be summarily rejected.

#### **VI. PROCEDURE FOR SUBMITTING APPLICATION AND SELECTION PROCESS:**

1. Candidates are required to read the entire vacancy notification and the instructions
2. carefully to make themselves familiar with the eligibility criteria, age, other conditions, etc. for the desired post and all the related information, instructions of this recruitment process.
3. To access the online application, candidates are required to visit BMRCL website [www.bmrc.co.in](http://www.bmrc.co.in) / careers for the desired recruitment notification for which online application is to be filled.
4. Candidate shall select the post applied and fill in the requisite details in the online application form.
5. After submitting the application form through online in BMRCL careers website, candidates are required to save & print the computer generated online application form, affix the latest passport size photo and send the hard copy of the application form along with self-attested copies of all the supporting documents to the address mentioned below.

**List of self-attested documents to be enclosed: -**

- Affix the original passport size photograph on the submitted online application form
- Age Proof – Copy of Birth Certificate / 10th Std. Certificate
- Educational Qualifications (from 10th Std. to last qualified degree)
- Experience Certificates (Present & Previous employments)
- NOC/Through Proper Channel letter (wherever applicable)
- Copy of the detailed Resume / Bio data / CV
- Any Other relevant certificates (if any)
- Candidates already working in Central Government / State Government / Autonomous Body / Public Sector Undertaking who could not produce NOC along with application are required to produce “NO OBJECTION CERTIFICATE” from the present employer at the time of interview, failing which his/her candidature will not be considered. Other claims such as undertaking to resign in the event of selection, acknowledged copy of applied NOC/Resignation Letter shall not be considered in place of NOC.

**FOR DEPUTATIONISTS:**

Candidates should fill in the application on-line and take a print out of the same and submit with relevant documents/certificates through their parent organisation along with NOC, D&AR and Vigilance Clearance and APARs ratings for the preceding 05 years to BMRCL address mentioned below:

Candidates who fail to send the hard copy of the application along with relevant documents will not be considered even though they have submitted application on-line.

**VII. LAST DATE FOR RECEIPT OF APPLICATIONS:**

Last date for receipt of on-line applications is 30/06/2026 and for receipt of signed print out with supporting documents is 04.00PM on 04/07/2026.

Non submission of signed printout along with supporting documents shall be rejected.  
Applications should be sent through Speed Post/ courier to

**General Manager (HR),**  
Bangalore Metro Rail Corporation Limited,  
III Floor, BMTC Complex, K.H. Road,  
Shanthinagar, Bengaluru 560027

**superscribing the envelope as “APPLICATION FOR THE POST OF COMPANY SECRETARY.**  
For clarification contact- ([helpdesk@bmrc.co.in](mailto:helpdesk@bmrc.co.in)).

Sd/-  
General Manager(HR)